

# Agenda

## for the Counties Manukau District Health Board Hospital Advisory Committee

*to be held at the Manukau Superclinic, Conference Room 1, Cnr Browns Road and Great South Road, Manukau on Tuesday 26<sup>th</sup> January 2010 at 9.00am – 12.00pm*

Item No.		Page No.	
1.	Welcome		
2.	Apologies		
3.	<ul style="list-style-type: none"> <li>• Minutes of Previous Meeting</li> <li>• Summary of Actions</li> <li>• CMDHB Annual Board Agenda 09/10</li> </ul>	1-5 6-7 8	
4.	Matters Arising		
5.	Procedural Issues		
	5.1 Register of Disclosure of Interests	9-12	
	5.2 Register of Disclosure of Specific Interests	13	
	5.3 Terms of Reference	14-16	
	5.4 Terms of Appointments	17	
6.	Board/Advisory Committee Verbal Updates by Members (relevant to services provided to the hospital)		
7.	Open Committee Reports 9.00am-11.00am		
	7.1 Chief Operating Officers' Report	18-49	Ron Dunham
	<ul style="list-style-type: none"> <li>• Financial Performance</li> <li>• Volume Performance</li> <li>• Forecast vs Actual CMDHB Med/Surg</li> <li>• Historic Daily Activity Report</li> <li>• Forecast, Projection vs Actual</li> <li>• IDF Volume Variance</li> </ul>	50-54 55-59 60 61 62 63	Richard Laktin Tony Hickmott Tony Hickmott Tony Hickmott Tony Hickmott Pauline Hanna
8.	Public Excluded Reports – 11.00am-12.00pm		
	8.1 Industrial Relations**	64	Ron Dunham
	8.2 Chief Operating Officers Report**	65	Ron Dunham
	8.3 Facilities Management & Planning Committee Report** (no meeting over Christmas period)		Don Barker
	8.4 Risk Register**	66-74	Ron Dunham
	8.5 Business Case RISPAC**	75-109	Brad Healey/Paul Hewitt/Stuart Barnard 11.30am
9.	Presentations		
	<ul style="list-style-type: none"> <li>• Safe Staffing Healthy Workplace</li> <li>• Nursing Professional Development Unit</li> <li>• Photo Focus is Nursing Care</li> </ul>	110-114 115	Denise Kivell/Helen Thomas Bev McClelland Pamela Hill
10.	Glossary of Terms	116-121	
11.	Next Meeting Tuesday 23 <sup>rd</sup> February 2010, Manukau Room, CMDHB, Lambie Drive, Manukau		
12.	Coming up February meeting		
	<ul style="list-style-type: none"> <li>• POAC Update</li> </ul>		

**\*\* (The public will be excluded from the meeting for these sections as this information has not yet been presented to full main Board or is commercially sensitive)**